

Degree Application Procedures

1. Qualification Report of Credits

Submit this report after earning all the required credits and before applying for a degree. Keep a copy of the report because its qualification dates should be written on your CV. You can download a format at:

<http://www.med.kobe-u.ac.jp/GRADN/DRC/drc-download.htm>

Deadline for March graduation: November 20th

Deadline for September graduation: May 20th



2. Curriculum Vitae (CV)

Download a CV format at:

<http://www.med.kobe-u.ac.jp/GRADN/GAKUI/ronbun-download.htm>

Fill in the form and email it to kobegsm@med.kobe-u.ac.jp for our check before applying for a degree. We will ask you to correct mistakes if any.



3. Degree Application

Submit all the documents required for degree application including the corrected CV to Graduate Student Affairs Section. You can download formats for these documents at the same website as CV.

Deadline for March graduation: January 20th

Deadline for September graduation: July 20th

(In case that you cannot meet the deadlines, please contact us in advance.)



4. Presentation (Dissertation Defense)

On the 3rd Wednesday of the following month of your application, your doctoral thesis examiners and presentation dates will be determined by the Faculty Council. Then, you are required to make a 10-minute presentation on the 4th Wednesday of the month. There may be some additional presentation days in August, January and February; these days will be announced.



5. Results

In the following month of your presentation, the Faculty Council will decide whether to pass you or not. Approved doctoral candidates will be officially announced at: <http://www.med.kobe-u.ac.jp/GRADN/gakui-juyo/gakui-juyo.htm>

*Our doctoral program is a 4-year program. If you wish to finish the program in less than 4 years (in 3 years or 3 years and a half), check the requirements for early completion and download formats at:

<http://www.med.kobe-u.ac.jp/GRADN/GAKUI/ronbun-download.htm>

【Graduate Student Affairs Section】 Monday through Friday, 8:30am - 5:15pm.

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